

CS-23-093

**WORK AUTHORIZATION # 01**  
**NASSAU COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**

<b>Consultant:</b>	Environmental & Geotechnical Specialists, Inc.
<b>Contract Number:</b>	CM3490
<b>Contact Name:</b>	Continuing Contract for Professional Geotechnical and Material Testing Services
<b>Contact Number:</b>	904-580-8501
<b>Email:</b>	matt.landschoot@egs-us.com

CURRENT WORK AUTHORIZATION			
Project Short Title: Callahan Annex Project			
		CONTRACT OVERVIEW	
<b>Date Submitted</b>	12/20/2023	<b>Total of Previous Authorizations</b>	0.00
<b>Amount</b>	13,600.00	<b>This Work Authorization</b>	13,600.00
<b>Scheduled Completion</b>	March 8, 2024	<b>New Contract Amount including this work authorization</b>	13,600.00

This Work Authorization is to the AGREEMENT between Nassau County and Environmental & Geotechnical Specialists, Inc. (“Vendor”) for Geotechnical and Continuing Contract for Professional Geotechnical and Material Testing Services, dated November 27, 2023. The services to be provided under this Work Authorization are as follows:

ARTICLE 1. Services Described as:

Vendor shall provide Environmental and Geotechnical Analysis in accordance with the Cost Proposal for Geotechnical and Environmental Services Phase I Site Evaluation, a copy of which is attached hereto as Exhibit “A”.

ARTICLE 2. Time Schedule

Vendor anticipates their earliest starting date to be commenced immediately from receipt of execution of this Work Authorization with an estimated completion date of March 8, 2024 to complete the Scope of Work.

ARTICLE 3. Budget

Vendor will perform the services outlined herein for the lump sum amount of \$13,600.00. Vendor’s fee amounts are detailed further in Exhibit “A”. Vendor will be using rates previously established under Contract CM3490.

ARTICLE 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments or schedules. Additional terms or contract provisions whether submitted purposely or inadvertently, shall have no force or effect. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.

Any Work Authorization entered into prior to expiration or termination set forth in the AGREEMENT shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof.

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In presenting this Work Authorization, Vendor agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services are attached.

AGREED TO BY:

BY: Matthew R. Landschoot, PE  
Print Name: Matthew R. Landschoot, PE  
Title: Vice President / Senior Geotechnical Engineer  
Date: 1/3/2024

**[This space intentionally left blank.]**

**RECOMMENDED AND APPROVED BY NASSAU COUNTY:**

Department Head/Managing Agent: Robert Companion 12/22/2023

Procurement: Janice Holmoe 12/29/2023

Office of Management & Budget: Chris Lacambra 12/22/2023

County Manager: Taco E. Pope, AICP 1/4/2024  
Taco E. Pope, AICP

Ex-Officio Clerk: N/A  
John A. Crawford

County Attorney: Denise C. May 1/4/2024 1/4/2024  
Denise C. May

**APPROVED** by the BOARD OF COUNTY COMMISSIONERS, this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA

N/A  
By: \_\_\_\_\_  
Its: Chairman

ACCOUNT NO.: 1001519-561000

## ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.

EGS Proposal No.: 102-941-23

December 22, 2023

**Nassau County Board of County Commissioners**  
96135 Nassau Place  
Yulee, FL 32097



**ATTN:** Robert T. Companion, P.E.  
Deputy County Manager – County Engineer

**SUBJECT:** Cost Proposal for Geotechnical and Environmental Services  
Phase I Site Evaluation  
Callahan Annex  
State Road 200  
Callahan, Nassau County, Florida

Dear Robert:

Attached is the Cost Estimate for Environmental and Geotechnical Specialists, Inc. (**EGS**) to perform the above requested geotechnical design services and environmental support services at the above-mentioned Project. As requested, the below cost estimate is based on the following Scope of Services;

**TASK A – Phase I Geotechnical Investigation – 3.6 Acre Parcel**

- **EGS** will complete the attached Scope of Services, in accordance with the Terms and Conditions that will be agreed to for this Contract. All work will be done in accordance with the understandings outlined in this Cost Proposal.

**TASK B – Environmental Support Services – Phase I ESA**

- **EGS** Conduct a Phase I Environmental Site Assessment in conformance with the current American Society of Testing and Materials (ASTM) guidelines – E 1527-21 and with the Terms and Conditions that will be agreed to for this Contract to identify recognized environmental conditions (RECs).

The attached Scope of Services and costs are based on the following understandings:

- Environmental and Geotechnical Specialists, Inc. (**EGS**) will have access to the soil boring locations and has permission to be on site;
- The Client will provide site contacts;
- Bid assumes that **EGS** can perform the work between the normal business hours of Monday through Friday, 7:00am to 5:00pm;

## ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.

- **EGS** is not responsible for obtaining necessary permits (excluding utility locate ticket), should they be required, for the proposed site; and,
- Costs have not been included for design services other than those outlined in the above Scope of Services;
- **TASK A** Costs are based on preparing one (1) Phase I Limited Geotechnical Investigation to provide preliminary geotechnical data for the evaluation of the potential of the site. The Client understands that additional geotechnical investigation(s) will be required for final design.
- **TASK B** Costs are based on preparing one (1) Phase I ESA Reports;
  - Costs do not include soil or groundwater sampling/analysis;
  - A copy of the be provided by the Client.
  - Costs do not include an environmental title search;
  - Phase I ESA report will be submitted electronically;
  - A verbal report of findings will be provided as soon as they are available.
- All work will be conducted in accordance with the Contract that will be agreed to for this Project, should it be approved.

**EGS estimates it can complete the attached Scope of Services for the following Lump-Sum Amounts:**

• <b>TASK A – Geotechnical Investigation (3 Sites):</b>	<b>\$11,000.00</b>
• <b>TASK B – Phase I ESA:</b>	<b>\$ 2,600.00</b>
• <b>TOTAL – TASK’s A &amp; B:</b>	<b>\$13,600.00</b>

Environmental and Geotechnical Specialists appreciates the opportunity to provide the attached Cost Estimate under **EGS**'s continuing service contract with Nassau County. Authorization of this Cost Proposal can be accomplished by providing **EGS** a Contract for our review and signature.

If you have any questions concerning the costs, please call me. Thank you again for considering EGS for this Project.

Sincerely,

**Environmental and Geotechnical Specialists, Inc.**

*Matt Landschoot*

Matthew R. Landschoot, P.E.  
Vice President / Senior Geotechnical Engineer

**Attachment: EGS Cost Proposal (12-22-2023)**

**ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.**  
**PROJECT ESTIMATE - TASK A**

**PROJECT:** CALLAHAN PHASE I SITE EVALUATION **DATE:** 12/22/2023  
**LOCATION:** CALLAHAN, FLORIDA **PROPOSAL:** 102-941-23  
 NASSAU COUNTY, FL

**CLIENT:** NASSAU COUNTY

**TASK A:** PHASE I GEOTECHNICAL STUDY - PROVIDE "LIMITED" PHASE I STUDY FOR FUTURE STRUCTURES, SWMF, AND PROPOSED ROADWAY/PARKING IMPROVEMENTS

**Scope of Services:**

**Field**  
 Mobilize on Site  
**Utility Locates:** Based On 4 Hrs To Perform Utility Coordination / Utility Clearance  
 Based On Installing 4-25 Ft SPT Soil Borings (100 Ft)  
**Laboratory (Classification and Uniformity)**  
 Particle Size Analysis Every 10 Feet (10 Tests)  
 Plastic Limit and Liquid Limit Every 20 Feet (5 Tests)  
 Organic Test Every 20 Feet (5 Tests)  
**Report**  
 Prepare a Phase I "Limited" Geotechnical Report, Including:  
 Subsurface Materials Encountered  
 Measured Groundwater and Estimated "Normal" Seasonal High Groundwater  
 Provide Preliminary Recommendations For Site Suitability For Future Structures, Stormwater Management Facilities, And Proposed Roadway Improvements

**\*\*UNIT RATES ARE NEGOTIATED, PLUS 3% ESCALATOR FOR 2024\*\***

	UNITS	NO. OF UNITS	COST/UNIT	COST
<b>LABOR CATEGORY</b>				
Senior Engineer	Hour	8	\$208.89	\$1,671.12
Engineering Intern	Hour	16	\$85.36	\$1,365.76
CADD / Computer Technician	Hour	16	\$94.84	\$1,517.44
<b>Total Labor</b>			<b>\$4,554.32</b>	
<b>FIELD CATEGORY</b>				
<b>UTILITY CLEARANCE</b>				
Senior Engineering Technician	Hour	4	\$115.44	\$461.76
<b>MOBILIZATION</b>				
612 - Mobilization - Truck Mounted Drill	Each	1	\$618.00	\$618.00
<b>DRILLING</b>				
SPT - Truck - 0-50 Ft	LF	100	\$18.54	\$1,854.00
Grout Boreholes - Truck - 0-50 Ft	LF	100	\$8.24	\$824.00
Extra SPT Samples - Truck - 0-50 Ft	Each	20	\$70.04	\$1,400.80
<b>Total Field</b>			<b>\$5,158.56</b>	
<b>LABORATORY CATEGORY</b>				
Particle Size Anlys AASHTO T88 (No Hydrometer)	Test	10	\$96.82	\$968.20
Liquid Limit AASHTO T89	Test	5	\$58.71	\$293.55
Plastic Limit & Plasticity Index AASHTO T90	Test	5	\$58.71	\$293.55
Organic Content Ignition FM 1 T-267	Test	5	\$44.29	\$221.45
<b>Total Laboratory</b>			<b>\$1,776.75</b>	

**SUBTOTAL**      **\$11,489.63**

**TASK A - LUMP SUM TOTAL:**      **\$11,000.00**

**NOTE: ALL WORK WILL BE PERFORMED IN ACCORDANCE WITH THE TERMS AND CONDITIONS  
 AGREED TO FOR THIS CONTRACT.**

**ENVIRONMENTAL AND GEOTECHNICAL SPECIALISTS, INC.**  
**PROJECT ESTIMATE - TASK B**

**PROJECT:** CALLAHAN PHASE I SITE EVALUATION **DATE:** 12/22/2023  
**LOCATION:** CALLAHAN, FLORIDA **PROPOSAL:** 102-941-23

**CLIENT:** NASSAU COUNTY

**TASK B:** PHASE I ENVIRONMENTAL SITE ASSESSMENT (ESA) - 3.60 ACRE VACANT PARCEL  
 LOCATED ON SR 200 IN CALLAHAN, FLORIDA. PARCEL ID: 29-2N-25-0000-0010-0000

**Scope of Services:**

**PHASE I ENVIRONMENTAL SITE ASSESSMENT FOR 3.60 ACRE VACANT COMMERCIAL LAND  
 IN ACCORDANCE WITH ASTM STANDARD E1527-21**

Review Current and Historical Aerial Photographs  
 Review Other Reasonably Obtainable Federal, State, and Local Regulatory Records via Online Databases  
 and ERIS Generated Environmental Database Package  
 Conduct Interviews with Knowledgeable Persons  
 Conduct a Site Reconnaissance as well as Observe Adjacent Properties from Public Roadways

Page 2 of 2  
 COST

	UNITS	NO. OF UNITS	COST/UNIT	COST
<b>ENVIRONMENTAL SERVICES</b>				
<b>PHASE I ESA</b>				
Chief Engineer	Hour	1	\$193.11	\$193.11
Engineering Intern	Hour	5	\$85.36	\$426.80
CADD / Computer Technician	Hour	4	\$94.84	\$379.36
Senior Environmental Scientist	Hour	12	\$141.58	\$1,698.96
<b>Total Labor</b>			<b>\$2,698.23</b>	

**SUBTOTAL**      **\$2,698.23**

**TASK B - LUMP SUM TOTAL:**      **\$2,600.00**

**TOTAL - TASK's A AND B - LUMP SUM TOTAL:**      **\$13,600.00**

**NOTE:** ALL WORK WILL BE PERFORMED IN ACCORDANCE WITH THE TERMS AND CONDITIONS  
 AGREED TO FOR THIS CONTRACT.





**Certificate Of Completion**

Envelope Id: C4D426F2E0574AA394F6F86DD0FCA568	Status: Completed
Subject: Contract #CM3490-WA01 \$13,600 Description: Geotech and Environmental EGS	
Source Envelope:	
Document Pages: 9	Signatures: 9
Certificate Pages: 6	Initials: 4
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Robert Companion
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	RCompanion@nassaucountyfl.com
	IP Address: 50.238.237.26


**Record Tracking**

Status: Original	Holder: Robert Companion	Location: DocuSign
12/22/2023 1:29:21 PM	RCompanion@nassaucountyfl.com	


**Signer Events**

Signer Events	Signature	Timestamp
Robert Companion rcompanion@nassaucountyfl.com Deputy County Manager - County Engineer Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 12/22/2023 1:43:32 PM Viewed: 12/22/2023 1:43:39 PM Signed: 12/22/2023 1:43:47 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 12/22/2023 1:43:32 PM Viewed: 12/22/2023 2:04:30 PM Signed: 12/22/2023 2:06:01 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 12/22/2023 2:06:04 PM Viewed: 12/22/2023 8:11:14 PM Signed: 12/22/2023 8:13:02 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

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Ashley Metz ametz@nassaucountyfl.com Human Resources Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 12/22/2023 2:06:05 PM Viewed: 12/22/2023 2:54:10 PM Signed: 12/22/2023 2:54:16 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

**Electronic Record and Signature Disclosure:**  
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Signer Events	Signature	Timestamp
<p>Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<p><i>Lanaee Gilmore</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 12/22/2023 8:13:04 PM Viewed: 12/29/2023 4:38:26 PM Signed: 12/29/2023 4:38:31 PM</p>
<p>Matthew R. Landschoot, PE matt.landschoot@egs-us.com Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Accepted: 1/3/2024 8:18:53 AM ID: 73de28f3-10e2-4ac7-bc4e-810ef635c99e</p>	<p><i>Matthew R. Landschoot, PE</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 142.190.122.182</p>	<p>Sent: 12/29/2023 4:38:33 PM Viewed: 1/3/2024 8:18:53 AM Signed: 1/3/2024 8:21:09 AM</p>
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Assistant County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<p><i>AJ</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 1/3/2024 8:21:11 AM Viewed: 1/4/2024 10:04:31 AM Signed: 1/4/2024 10:05:54 AM</p>
<p>Denise C. May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<p><i>Denise C. May</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 1/4/2024 10:05:57 AM Viewed: 1/4/2024 10:06:36 AM Signed: 1/4/2024 10:07:08 AM</p>
<p>Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	<p><i>Taco E. Pope AICP</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 73.104.69.174 Signed using mobile</p>	<p>Sent: 1/4/2024 10:07:11 AM Viewed: 1/4/2024 10:20:09 AM Signed: 1/4/2024 10:20:15 AM</p>
<p>Clerk Finance received boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>	<p><i>LPB</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254</p>	<p>Sent: 1/4/2024 10:20:19 AM Viewed: 1/4/2024 11:05:31 AM Signed: 1/4/2024 11:05:44 AM</p>

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
Clerk Admin clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 1/4/2024 10:20:17 AM Viewed: 1/4/2024 10:21:11 AM
BOCC Procurement bocccprocurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<b>COPIED</b>	Sent: 1/4/2024 10:20:18 AM
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	12/22/2023 1:43:32 PM
Certified Delivered	Security Checked	1/4/2024 11:05:31 AM
Signing Complete	Security Checked	1/4/2024 11:05:44 AM
Completed	Security Checked	1/4/2024 11:05:44 AM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
<b>Electronic Record and Signature Disclosure</b>		

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### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

### **To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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### **To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.